

FEDERATION EXECUTIVE COMMITTEE CORE BRIEF

1 DECEMBER 2015

A BRIEF DESCRIPTION OF WHAT THE FED DOES:

The Federation is the national organisation of tenants, residents, leaseholders and service users (referred to as tenants) in Riverside. The Executive Committee is the body which represents all Riverside tenants at a national level. Members are selected by their Riverside Divisions to serve on the Executive for a three year term of office.

The Executive acts as Riverside's "critical friend" – independent but working in partnership with Riverside and strives to ensure tenants' views and concerns are properly heard and taken into account at all levels of the organisation, from neighbourhood shop to Riverside's Group board. It is part of the decision making process for Riverside and its tenants and residents on policy, service delivery and strategy.

DATE OF LAST MEETING:

Tuesday, 1 December 2015

WHAT WAS DISCUSSED (list of agenda items)

1. Welcome and Introductions
2. Apologies
3. Minutes of Previous Meeting held 29 October 2015
4. Matters Arising
5. Update on the Asset Management Communications Strategy Consultation (for information)
6. Tackling Anti-Social Behaviour Policy & Procedure (for information)

7. Domestic Abuse & Violence Procedure (for consultation)
8. Minutes from the National Scrutiny Committee meeting held 7 October 2015 (for information)
9. Report on the Success and Outcomes of the National Tenants and Residents Conference held 2 October 2015 (for information)
10. New Budget 2016/17 (for decision)
11. Revised Federation Workplan (for decision)
12. Housing Services Committee Highlights – Report to Group Board 1 October 2015 (for information)
13. Completion of Core Brief
14. Any Other Business
15. Date and Time of Next Meeting - Thursday, 18 February 2016 at 11.30am

WHAT WAS AGREED

- Domestic Abuse & Violence Procedure – Noted the series of changes made to the procedure and asked that Housing Management teams give as much discretion as possible to waive tenant damage charges in an “accepted” domestic violence or abuse case.

Raised issue of discretion not being used in some Divisions when considering circumstances based on vulnerability. Riverside asked to explain why this issue had a geographical factor?

Made recommendation that there needed to be more sign posting and information available in Riverside reception areas on support available for those suffering from domestic violence or abuse.

Federation members agreed to give the procedure further thought and to provide any further feedback by Friday, 11 December 2015.

- New Budget 2016/17 – Agreed the new 2017/18 budget presented by the Federation Treasurer. Noted that Riverside had budgeted £65,000 for years 2017/18 and 2018/19 with a caveat that if the Federation wanted to undertake a special project they could approach Riverside with a request for additional funding.

Noted that the Federation funded Training Officer was leaving Riverside and would not be replaced. Tenants training to be delivered by the central RI team and scrutiny members had also offered to help with scrutiny training.

Agreed to book meetings in Riverside's Speke office when possible to reduce venue and catering costs.

- Fundraising – Agreed to invite Lisa Connor, Riverside's Fund Raising Manager to attend the next Federation meeting to discuss options for fundraising for specific activities and projects.