

**Mersey South Divisional Board meeting held at 5.30pm on Thursday
18 September 2014 at Blackburne House, Liverpool**

Present: Mr P Clitheroe (Chair) Ms Thomas (Vice Chair), Mr M Taylor (Treasurer), Mr C Adeniran, Mrs B Guile, Mr R Clawson, Ms J Cooper, Mr P Cordy, Mrs J Minard, Mr C Morris, Ms J Ormond, Mr M Taylor, Mr N Townsend, Mrs N Wass

Observers: Mr D Ovien, Ms S Roberts,

In attendance: [REDACTED]

DRAFT MINUTES

		Action	When
539	<u>Minutes of previous meeting held on 17 July 2014</u>		
	The minutes were agreed as a true record.		
540	<u>Matters Arising from meeting held 17 July</u>		
	Minute 523 Report by Scrutiny Panel – Review of Anti-Social Behaviour (ASB) – The agreed action plan will be circulated to members in November once it is agreed by the Scrutiny panel.	PY/IL	Nov 2014
	Minute 524 Presentation of the new Riverside Board members REX site – discussion on issuing board members with tablets. JW said that further discussions need to take place of when this would happen.	NT	March 2015
	532 Income Management report, pilot for the new Universal Credit – [REDACTED]	PY	Nov 2014
	534 Complaints and Compensation Review (Jan-June 2014) – Neil reported that there were still some ongoing complaints from the old system which we said we would follow through.		
	535 Update on new Divisional Board members – NT reported that the Group Membership Committee (GMC) had approved the appointments of Joan Ormond and Nicola Wass to the Mersey South Divisional and David Ovien as a Tenant Observer for		

	neighbourhoods. Divisional board members approved and thanked CF for the report.		
545	<u>Third Exemption to Schedule 1 of the Housing Act 1996 – Lettings to Employees and their close relatives</u>		
	The divisional board members approved to the letting of a Riverside property to a staff member who has received exactly the same consideration as any other applicant for accommodation.		
546	<u>Provision of car parking at Halton Brook Avenue, Halton Brook, Runcorn</u>		
	NT presented report on Chris' behalf to seek approval from divisional board members to enter into negotiations with Halton Borough Council to provide parking for residents on Riverside's land. The divisional board members gave approval for the Local Authority to provide parking on Riverside's land and for discussions to commence as detailed in the report.		
547	<u>Income Management Performance and Legal Action report</u>		
	SS presented this report to update the divisional board members on the work of the Income Management team for the period to August 2014. BG asked whether Riverside had picked up on calling tenants and withholding our number, some people tend not to answer a call if the number has been withheld. [REDACTED] to check our phone number.	SS/DH	Nov 2014
548	<u>Income and Expenditure Report and MPR</u>		
	SS presented the first financial forecast for 2014/15 for the division. [REDACTED] The divisional board members noted the key issues in the detailed report.	SS	Nov 2014

549	<u>Policy Voids</u>		
	CS presented the report which provides progress on properties classed as policy voids. The divisional board noted the contents of the report.		
550	<u>Affordable Warmth Programme of Investment</u>		
	CS presented the report which shows success that the Mersey South division have achieved in receiving grant funding and delivering successful energy serving schemes. The divisional board members noted the report.		
551	<u>Annual Review of the system of Internal Control</u>		
	NT presented the report which explained to members how serious we are about reviewing and checking risks that are associated with our decisions The divisional board noted the report.		
552	<u>STAR results and overview</u>		
	Presentation by NT on our Survey of Tenants and Residents (STAR). Copies circulated to all. Good progress in key areas was noted.		
553	<u>Information Items</u>		
	The divisional board members noted the following information items: <ul style="list-style-type: none"> • Divisional Round Up • Lee Valley Neighbourhood and Scrutiny minutes, 24 June 2014 • Housing Services Committee minutes, 26 June 2014 		
554	<u>Any Other Business</u>		
	PC (Chair) thanked ST and MT for all their hard work and commitment for the time they served on the divisional board to which a thank you meal has been arranged after the meeting [REDACTED]		
555	<u>Date and time of next meeting</u>		
	Thursday 20 November – venue to be agreed.		

.....

Mr P Clitheroe

.....
Date