

## MEETING MINUTES

**Board/committee:** The Riverside Group Limited (TRGL) Board (the "Board")  
Registration Number: 30938R

**Date and time:** 09.15am, 07/09/17

**Location:** Hope Street hotel, Liverpool L1 9DA

**Present:**

- Max Steinberg - chair
- Pauline Davis (PD) vice-chair
- Susan Jee - treasurer
- Jonathan Dale - board member
- Philip Han - board member
- Sally Trueman - board member
- Peter White (PW) - co-opted board member
- Carol Matthews (CMM) - co-opted board member
- Janice Murray – tenant observer

**In attendance:**

- Tim Croston (TC) – Group Audit Committee Member and observer
- Rosemary Farrar (RF) - Interim Chief Financial Officer
- John Glenton (JG) - Executive Director of Care and Support Services
- Ian Gregg (IG) - Executive Director of Asset Services
- Léann Hearne (LH) - Executive Director of Shared Services and Business Transformation
- Hugh Owen (HO) - Director of Strategy and Public Affairs
- Radojka Miljevic – Campbell Tickell

Min ref:	Agenda item	Action
953/17	<p><u>Apologies for absence (item 1)</u></p> <p>There were no apologies for absence.</p>	
954/17	<p><u>Declarations of interest (item 2)</u></p> <p>Each member of the Board present confirmed that they had no direct or indirect interest in any way in the business to be considered at the meeting.</p>	
955/17	<p><u>Business Effectiveness Statement (item 3)</u></p> <p>The Board reviewed the self-assessment for 2017 of Riverside's performance against the Regulator's value for money standard.</p> <p>On the basis that the document accurately demonstrated how the Group manages its resources and assets to further its purpose and objectives, and clearly set out how efficiency gains were re-invested for customers and neighbourhoods, the Board resolved to approve Riverside's Business Effectiveness Statement 2017 for publication.</p>	

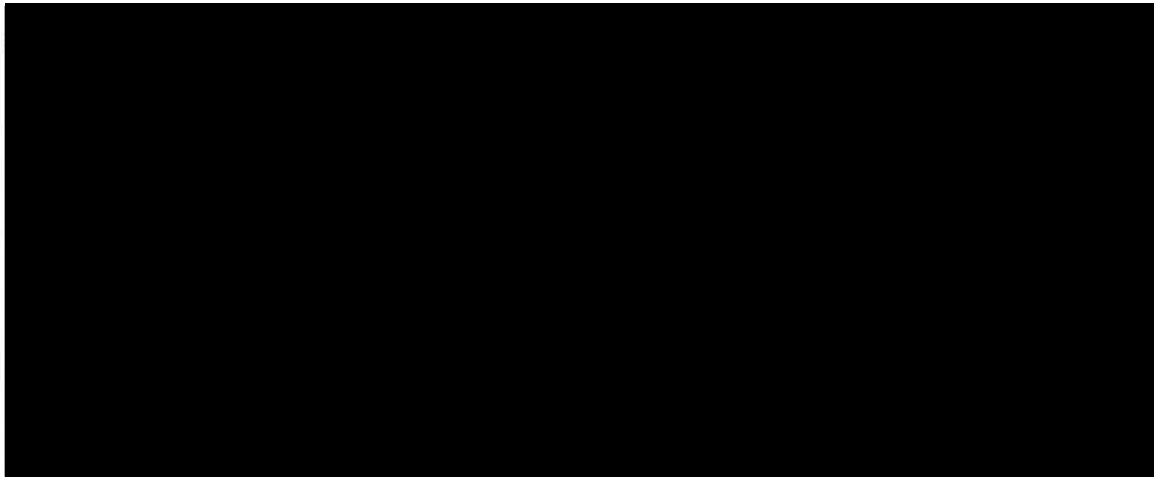
956/17 Written Resolution from Governance and Remuneration Committee ("GRC") (item 4)

The Board considered a recommendation from the GRC, unanimously approved by written resolution, to appoint Ingrid Fife as chair of Riverside Care & Support Committee and associated roles.

Having been assured that (i) the recruitment process conducted was robust and in line with Riverside's agreed principles and practice, and (ii) that the GRC were content that the skills, knowledge and experience demonstrated by the candidate met the requirements of the role, the Board resolved to approve the appointment of Ingrid Fife, with effect from 29 October 2017, as:

- (i). Chair of Riverside Care and Support Committee ("RC&SC")
- (ii). Board member and Shareholder of TRGL
- (iii). Director of Riverside Consultancy Services Limited ("RCS")
- (iv). Director of Riverside Urban Services Limited ("RUSL")

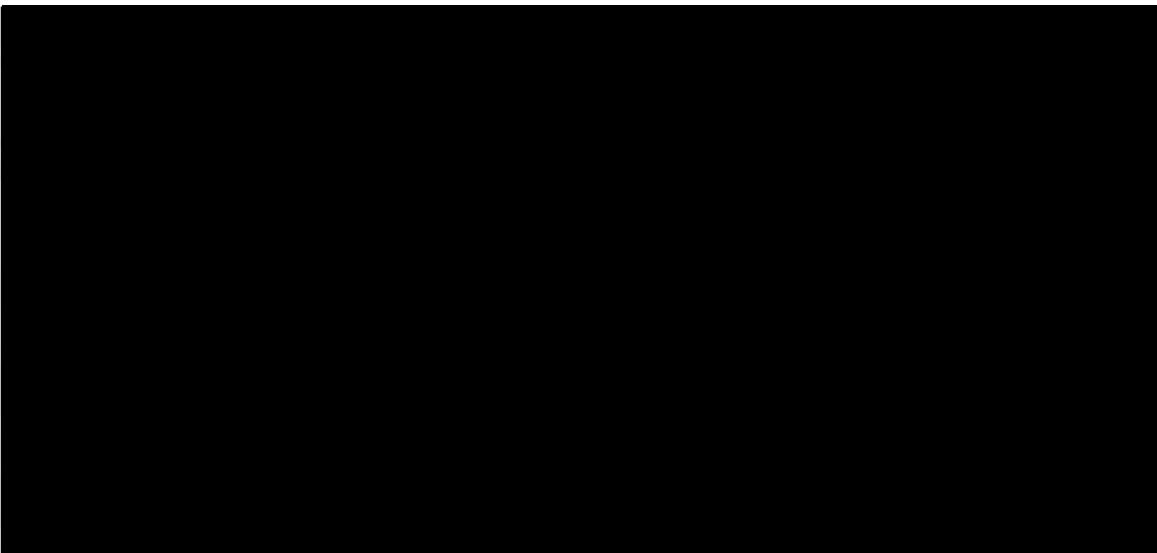
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958/17 TRGL Meetings 2018/19

The Board approved the proposed schedule of meetings for the financial year 2018/19 and agreed that the Board meeting in January 2018 should be moved to 18 January to allow a more appropriate break between January and March's Board meetings.

959/17 Any Other Business:



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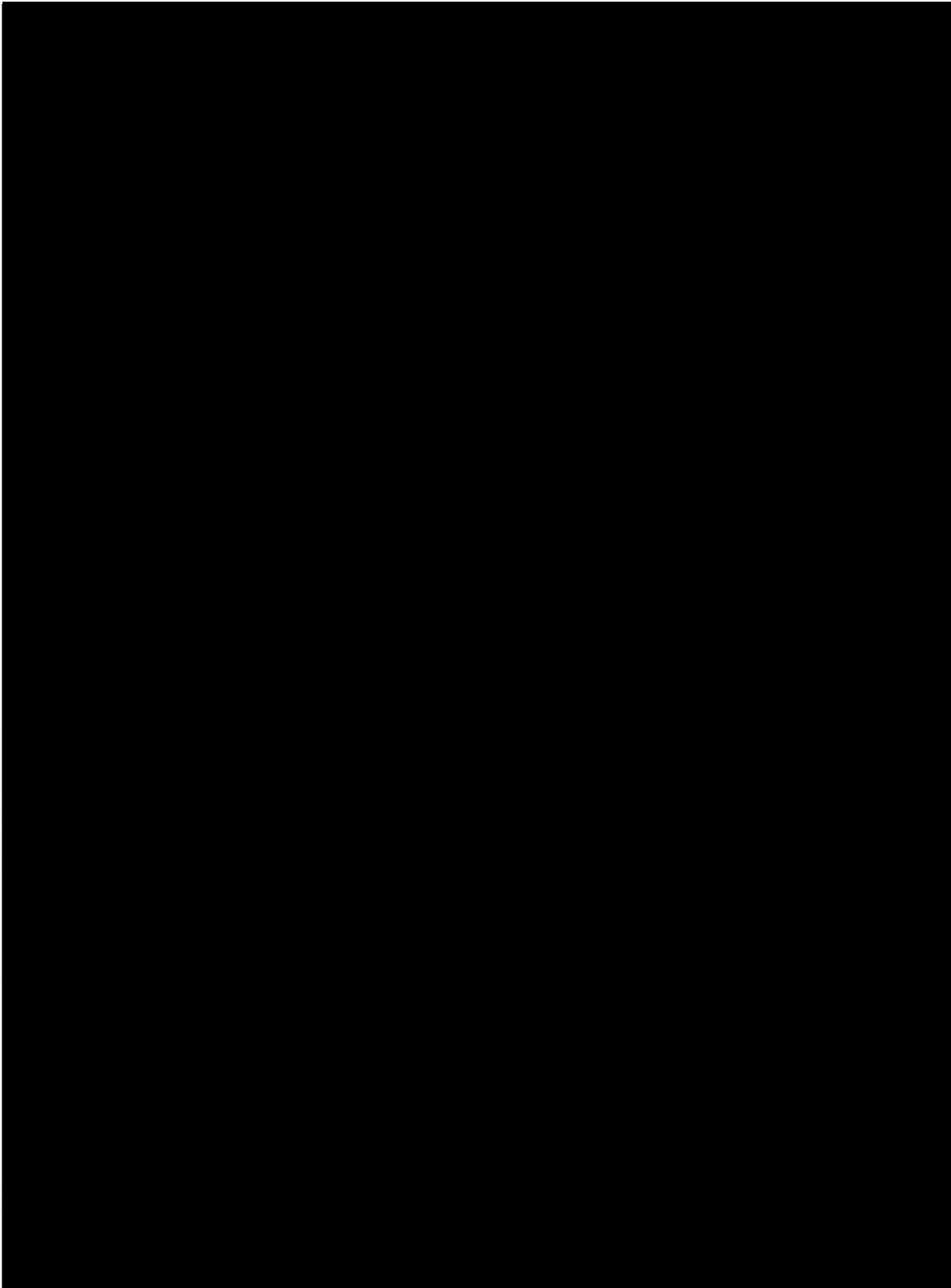
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Philip Han

The Chair proposed a vote of thanks to Philip Han, which was agreed by the Board.

There being no further business the Chair closed the meeting at 9.25am.

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Date of next meeting – 4 October 2017 at 2.00pm, Aloft, James Doyle Suite, 1 N John St, Liverpool L2 5QW

*M Skinn*  
Group Chair 12/09/17