

X SUMMERHILL GROVE/FLAT **X**
NEWCASTLE UPON TYNE
NE4 6EE

Date: 10th October 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear,

To allow us to progress the works within your homes, Riverside have arranged for a company to conduct asbestos surveys within your home. We have arranged for this to be conducted as below:

Friday 27th October
Between
11am - 1pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

What will be happening in the coming weeks?

Scaffolding erection has been completed and surveys for measured drawings and compartmentalisation of void areas have been completed.

Works will commence on the roof to deepen the guttering, lay new lead, increase the effectiveness of the downpipes and to install new cowls on the chimney stack over the coming weeks. I will write to let you know this date as soon as possible.

We are committed to be as open and transparent as possible about the process of carrying out the required remedial works to make your home safe and will continue to provide you with regular updates.

We will continue to keep you informed and assure you we are working to resolve all issues as quickly as possible, if you have any queries or concerns you can also contact me using my details below:

Yours sincerely,

Claire Deakin

Project Manager

claire.deakin@riverside.org.uk

Tel: 07989 423166