

X SUMMERHILL GROVE/FLAT X
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

In my previous letter, I advised you that further surveys were required on 13th & 14th September, which need to be submitted, along with the schedule of works, to the conservation officer prior to a decision being made by the local authority on what works are carried out.

Riverside have instructed a company called Academy Geomatics to create floor plan measured surveys and Neo to complete a full fire risk compartmentalisation survey, which will involve inspecting all accessible void areas such as lofts and void areas between suspended ceilings.

Not all of these were able to be carried out on the above dates and as such I have rescheduled the visits and below is your appointment date and time slot.

Please be aware that the time slot is for the arrival time of the surveyors.

Your appointment is:

Monday 9th October
Between
3pm - 5pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

What will be happening in the coming weeks?

Scaffolding started to be erected today and will take two weeks to fully erect, weather dependant.

Following this, works will commence on the roof to deepen the guttering, lay new lead, increase the effectiveness of the downpipes and to install new cowls on the chimney stack over the coming weeks. I will write to let you know this date as soon as possible.

We are committed to be as open and transparent as possible about the process of carrying out the required remedial works to make your home safe and will continue to provide you with regular updates.

We will continue to keep you informed and assure you we are working to resolve all issues as quickly as possible, if you have any queries or concerns you can also contact me using my details below:

- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MR K DAVIES
3 SUMMERHILL GROVE/FLAT B
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear MR K DAVIES,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

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Please be aware that the time slot is for the arrival time of the surveyors.

Your appointment is:

Monday 9th October
Between
9am - 11am

If you have any issue keeping this appointment, please contact me at your earliest convenience.

What will be happening in the coming weeks?

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MS L BILCLOUGH
3 SUMMERHILL GROVE/FLAT C
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear MS L BILCLOUGH,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

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Please be aware that the time slot is for the arrival time of the surveyors.

Your appointment is:

Monday 9th October
Between
10am - 12pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

What will be happening in the coming weeks?

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MISS E VASEY
3 SUMMERHILL GROVE/FLAT D
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

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Your appointment is:

Monday 9th October
Between
11am - 1pm

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- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MR A MILES
3 SUMMERHILL GROVE/FLAT F
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

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Dear MR A MILES,

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Your appointment is:

Monday 9th October
Between
1pm - 3pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MR A AFFLECK
3 SUMMERHILL GROVE/FLAT G
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

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Dear MR A AFFLECK,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

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Your appointment is:

Monday 9th October
Between
2pm - 4pm

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MR M TYNEMOUTH
3 SUMMERHILL GROVE/FLAT H
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

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Dear MR M TYNEMOUTH,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

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Your appointment is:

Monday 9th October
Between
8am - 10am

If you have any issue keeping this appointment, please contact me at your earliest convenience.

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MISS A GIBSON
4 SUMMERHILL GROVE/FLAT A
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear MISS A GIBSON,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

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Your appointment is:

Monday 9th October
Between
3pm - 5pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MISS I CHOWDRY
4 SUMMERHILL GROVE/FLAT B
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear MISS I CHOWDRY,

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Please be aware that the time slot is for the arrival time of the surveyors.

Your appointment is:

Monday 9th October
Between
2pm - 4pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MR C LINTON
4 SUMMERHILL GROVE/FLAT C
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear MR C LINTON,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

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Please be aware that the time slot is for the arrival time of the surveyors.

Your appointment is:

Monday 9th October
Between
1pm - 3pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

What will be happening in the coming weeks?

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MR K EVANS
4 SUMMERHILL GROVE/FLAT D
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear MR K EVANS,

I'm writing to you following my recent letter and visits to Summerhill Grove. I would like to thank you for the key part you have played in facilitating access for the recent surveys.

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Please be aware that the time slot is for the arrival time of the surveyors.

Your appointment is:

Monday 9th October
Between
12pm & 2pm

If you have any issue keeping this appointment, please contact me at your earliest convenience.

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager

MR R CORBETT
4 SUMMERHILL GROVE/FLAT E
RYE HILL
NEWCASTLE UPON TYNE
NE4 6EE

Date: 25th September 2023

Reference: If you call us about this letter and are asked what you're calling about, please say "Building problems at Summerhill Grove". This will help us to direct your call more effectively.

Dear MR R CORBETT,

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Your appointment is:

Monday 9th October
Between
11am - 3pm

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Project Manager

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- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

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Claire Deakin
Project Manager

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Between

If you have any issue keeping this appointment, please contact me at your earliest convenience.

What will be happening in the coming weeks?

Scaffolding started to be erected today and will take two weeks to fully erect, weather dependant.

Following this, works will commence on the roof to deepen the guttering, lay new lead, increase the effectiveness of the downpipes and to install new cowls on the

chimney stack over the coming weeks. I will write to let you know this date as soon as possible.

We are committed to be as open and transparent as possible about the process of carrying out the required remedial works to make your home safe and will continue to provide you with regular updates.

We will continue to keep you informed and assure you we are working to resolve all issues as quickly as possible, if you have any queries or concerns you can also contact me using my details below:

- Claire Deakin (Project Manager)
- claire.deakin@riverside.org.uk
- Tel: 07989 423166

Yours sincerely,

Claire Deakin
Project Manager